ARTIST’S BRIEF

Spreyton Primary School

<table>
<thead>
<tr>
<th>Project summary</th>
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<tbody>
<tr>
<td>Commission</td>
<td>Interactive artworks for Kindergarten outdoor play area</td>
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<tr>
<td>Client</td>
<td>Department of Education</td>
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<tr>
<td>Commissioner</td>
<td>The Tasmanian Government Art Site Scheme</td>
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<tr>
<td>Location</td>
<td>Spreyton</td>
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<tr>
<td>Audience</td>
<td>Very young children and families</td>
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<tr>
<td>Artwork budget</td>
<td>$21,600 + GST (if applicable)</td>
</tr>
<tr>
<td>Applications close</td>
<td>Monday 30 March 2020</td>
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<tr>
<td>Installed by</td>
<td>January 2021</td>
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Project background

Spreyton is a small semi-rural community located south of Devonport. Spreyton has a long history with apple growing in the state and still produces 10 per cent of apples grown in Tasmania. The development in the early 1910s of large orchard estates with numerous allotments under private ownership, established commercial orcharding in the Mersey district.

Spreyton Primary School has been an integral part of the Spreyton community since 1890. The school is situated close to the City of Devonport and has a current enrolment of 470 students. Over recent years the school has been growing steadily due to the popularity of small acreage lots in the surrounding hill areas.

Spreyton Primary School provides a large range of inclusive programs and educational and support services for students in Kindergarten to Year 6. These include straight grade and composite classes, specialist music, drama, instrumental, choir, solo voice, perceptual motor and physical education programs.
Spreyton is in the centre of the local fruit growing area. In 1997 the School Parent Association reinstated the historical ‘Spreyton Apple Festival’ and this has generated exceptional local and broader community interest and provides a major Spreyton community development focus as well as a School Community Team builder each year.

For more information about Spreyton Primary School visit:  https://spreytonprimary.education.tas.edu.au/

**Key ideas and purpose of commission**

Spreyton Primary School would like to commission the creation of artworks to be situated in the kindergarten’s new outdoor play area. The artwork should be engaging for the children, stimulating their curiosity as well as providing an opportunity for creative play and learning.

The school would like the artworks to reflect the spirit of Spreyton while not being overly prescriptive in their design. It is important that the artwork be interactive, play-based, creative, and complement the kindergarten’s newly developed site. The artwork should be stimulating and visually appealing to very young children.

**Artform**

Sculptors, designer makers and visual artists are encouraged to apply for this commission. Artists working in other artforms will also be considered providing they can address the brief. Artists may submit solo or collaborative applications.

**Design considerations**

The artwork is to be located in the new outdoor play area of the kindergarten. The new kindergarten building will be made from brick. The circular play area is being constructed around a large existing elm tree and has a bike path encircling the area. In the middle of the play area there will be a raised grass mound with a small tunnel running underneath. There will be rocks arranged to simulate a river and the opportunity for children to have water play. The area on the other side of the river’ is a flat grassed area and this is the preferred location for the artwork.

The artwork could take any form and could be made of a wide variety of materials as long as the artwork is safe, robust and appropriate to the age group and setting. The artwork needs to be at a scale that is appropriate for children from the four- to five-year-old age group.

Artists must consider the following:

- clear line-of-sight to students is not inhibited
- safe enter/exit spaces allowable as long as there is no restriction to line of sight
- safe ‘climb ability’ as long as there is no risk of injury
- no potential for finger or head entrapment
- play-based learning is encouraged
• age group range is 4 – 5 years
• safety and security for a playground setting.

Architectural plans and photos are attached and include site plan and photos of the existing area. NOTE: drawings may not be to scale.

Possible materials for the artwork could include timber or recycled materials that are safe and durable for exterior spaces. The school would like to encourage the use of neutral colours and natural materials. Other suitable materials may be considered for this commission.

The artworks must comply with the relevant Australian Standards and the Building Code of Australia relating to the design, fabrication and installation of the commission. This may require the artist to engage a consultant to work with the artist on matters relating, but not limited to, engineering, playground design and material certification where relevant. It is the responsibility of the artist to provide evidence of such compliance at both the Detailed Design Package stage and at installation. The artist is required to include these costs in the artwork budget.

The appointed artist will be required to consult with stakeholders as part of the Detailed Design Package stage of the project.

The successful artist will be required to supply information about maintenance requirements for the artworks. The artworks should be very low maintenance and should have a lifespan of at least 15 years. Consideration must be given to the fact that the artwork will be in the public domain and may, therefore, be subject to climatic conditions, vandalism and wear and tear.

Applicants are encouraged to discuss their ideas with the Program Officer - Public Art whilst developing their submissions.

**Budget**

The artwork budget is intended to cover all costs associated with the design, construction, certification and installation of artwork. Costs may include design fee, labour, transport, installation, any certification costs, insurance, travel, project management fee if subcontractors are engaged by the artist, contingency allocation and any other costs normally borne by independent contractors. If you are bound by an exclusive contract to a commercial gallery it is your responsibility to notify the gallery and negotiate commission fees which may require payment.

Artists need to develop a budget to ensure that they are able to deliver the proposed artwork if awarded the commission, however applicants are not required to include the budget in their application. A budget will be required as part of the Detailed Design Package and artists will also need to submit a budget report at the completion of the commission. There is a template you can use to help you with your budgeting in the Resources section at the bottom of the Public Art page on the Arts Tasmania website: [http://www.arts.tas.gov.au/public_art](http://www.arts.tas.gov.au/public_art)

An attribution plaque for the artwork will be provided by the Program Officer - Public Art and this does not need to be factored into the applicant’s budget considerations.
Working with vulnerable people

The Registration to Work with Vulnerable People Act 2013 aims to protect vulnerable persons from the risk of harm. It requires those working with children to have a current registration and Working with Vulnerable People (WWVP) card.

For projects that are located in a school, library, a child and family centre or a location where children will be on site, for example a children’s ward in a hospital, the selected artist must be registered to work with vulnerable people. If you are employing contractors or sub-contracts they will also need to comply with these requirements.

Your registration needs to be current for the duration of your time on-site. Registrations last for three years and applications take approximately six weeks to process while renewals take approximately three weeks. It is important that you allow enough time for your registration application to be processed before you commence the commission.

As the commission is a paid contract, you will need to tick the Employment/Volunteer box on the application form which, as at March 2019, incurred a cost of $110.60. You may want to factor this into your budget.

The Department of Justice and Service Tasmania manage the registration process. Details and the online application form can be found here: [www.justice.tas.gov.au/working_with_children](http://www.justice.tas.gov.au/working_with_children).

For commissions that include the depiction and employment of children in artworks, exhibitions and publications, artists should familiarise themselves with the Australia Council’s protocols for working with children which can be found here: [www.australiacouncil.gov.au/funding/children-in-art-protocols](http://www.australiacouncil.gov.au/funding/children-in-art-protocols).

Workplace health and safety

Siting artworks in the public domain can result in safety risks – for the public and for artists.

The risks to the public from the display of the artwork are mitigated through engineering approvals and sign-offs and through ensuring compliance with the Building Code of Australia and Australian Standards.

The risks to the artist and the risks to the public from the artist’s actions whilst on-site during the installation of the artwork need to be managed by the artist through risk mitigation strategies appropriate to the level of risk identified. Commissioned artists will need to provide Arts Tasmania with a Clearance to Work Certificate and Risk Assessment (RA) and any additional paperwork required as part of their Detailed Design Package presentation.

In scoping the commission, Arts Tasmania recognise that hazards may be present with the artist’s work on site. These will be communicated to the artist through a Scope of Work Risk Assessment which will be provided while the Detailed Design Package presentation is under development. Hazards identified through the Scope of Work Risk Assessment must be addressed in the Clearance to Work Certificate and Risk Assessment, along with any others identified during the development of the design idea.
Selection process and eligibility

The Selection Committee will consider all eligible applications and select an artist on the basis of their response to the Artist’s Brief with reference to the Selection Criteria.

After considering the applications, the Selection Committee may develop a shortlist and request an interview with selected artists to discuss the submission in more detail prior to the final selection. No fee will be payable in this instance.

Professional¹ contemporary artists² resident in Tasmania³ are eligible to apply. Please note tertiary students may not use a commission as part of their coursework assessment.

Selection criteria

- Quality of the proposal in terms of the strength of concept and evidence of imagination, originality and inquisitiveness
- Calibre of the applicant as evidenced by their relevant experience and qualifications as a professional contemporary artist and in the quality of their previous work as demonstrated by their support material
- Suitability and viability of the artist’s proposed approach to the commission and their capacity to professionally manage and deliver the project
- Benefit of the commission to the development of the state public art collection and to the artist’s own professional practice
- Ability of the proposed artwork to enrich the public environment and enhance the general public’s access to, and understanding of, contemporary art from diverse fields of practice
- The current priorities of the Tasmanian Government Art Site Scheme as noted in Appendix A of this document.

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¹ Arts Tasmania defines professional artists as those who demonstrate a commitment to their artistic work as a major aspect of their life and who demonstrate a manner of working that qualify them to have their work judged against the highest professional standards of practice. Consideration is also given to whether the artist has regular public exhibitions of art work; offers work for sale, or sells work; is eligible for or has been awarded a government grant; selected for public exhibition, awards or prizes; has secured work or consultancies on the basis of professional expertise; has had work acquired for public or private collections; is a member of a professional association on the basis of his/her status as a professional artist.

² Arts Tasmania considers contemporary artists to be those who give voice to current theoretical arts practice and reflect the values and/or issues of our time.

³ Arts Tasmania defines Tasmanian artists as those who have resided in Tasmania for six out of the previous twelve months.
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<thead>
<tr>
<th><strong>Selection committee</strong></th>
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<tr>
<td><strong>Program Officer – Public Art, Arts Tasmania</strong></td>
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<tr>
<td><strong>Client</strong></td>
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<tr>
<td><strong>Building User</strong></td>
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<tr>
<td><strong>Architect</strong></td>
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Applicants wishing to clarify information regarding the commission must contact the Program Officer – Public Art, not other members of the Selection Committee.

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<tr>
<th><strong>Timeline</strong></th>
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<td>The Artist’s Brief will be advertised Wednesday 5 February 2020. The closing date for applications is <strong>Monday 30 March 2020</strong>. Applications must be completed and lodged online by 11:59pm on the closing date. An automatically generated, email notification will be sent upon receipt of application and the applicant should contact Arts Tasmania if this is not received, as this may indicate that the application has not been lodged. Support material must be uploaded as part of your application and will not be accepted separately.</td>
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The proposed deadline for the installation of artwork will be January 2021.

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<tr>
<th><strong>Online applications</strong></th>
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<tr>
<td>Online applications consist of:</td>
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<tr>
<td>• applicant’s details</td>
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<td>• a 50 word description</td>
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<tr>
<td>• a maximum 500 word description of the artist’s concept proposal.</td>
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<tr>
<td>• a maximum 250 word description of the artist’s professional skills and experience.</td>
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<td>• support material, as detailed in the online application form, which gives a clear indication of the quality of the artist’s previous contemporary artwork. Some support material can be used to illustrate the proposed artwork concept.</td>
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<td>• a current résumé, maximum two pages, for each key artist proposed for the commission.</td>
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**IMPORTANT NOTE:** additional material will not be accepted.

Artists are encouraged to discuss their applications with the Program Officer - Public Art before submission.
Enquiries

Catherine Wolfhagen
Program Officer - Public Art
Arts Tasmania
Tel 6777 2791

Email

catherine.wolfhagen@arts.tas.gov.au
APPENDIX A
Tasmanian Government Art Site Scheme

Background

The Tasmanian Government Art Site Scheme, established in 1979, is the oldest continuous public art scheme in Australia. It is a significant, Tasmanian public art collection of works including paintings, prints, ceramics, glass, sculpture, furniture, photography and installation work. The collection forms part of the living public heritage for the people of Tasmania.

Public artworks from the collection are located throughout the state, in both rural and metropolitan areas. They are appreciated in a wide range of public buildings including offices and open spaces and across all government departments.

The Scheme has created a vital interface between the state’s professional artistic community and the general public and has generated significant employment opportunities for artists.

The Tasmanian Government Art Site Scheme has a number of ongoing benefits for both artists and audiences. By visually enriching public buildings and spaces in the public arena, the Scheme enhances public access to and understanding of contemporary art from diverse fields of practice. The Scheme provides artists with professional development opportunities and the chance to reach diverse communities and audiences with their work. It also provides a positive example of the social, cultural, community and economic benefits of the arts to the wider community.

Administration

Arts Tasmania is a division of the Department of State Growth. Arts Tasmania's Program Officer - Public Art:

- manages the commission and purchase of artwork projects through to their completion
- negotiates with all parties in the development of the Artist’s Brief
- establishes the Selection Committee to coordinate selection of the artist
- seeks the relevant Ministerial approvals
- arranges contracts and payments
- manages approval of the Detailed Design Package
- inspects and documents completed commissions
- authorises final acceptance of commissions in consultation with other relevant stakeholders
- forwards the Artist’s Statements and the Artwork Manual to the client and building user
- advises the client and building user of processes that need to be followed in the case of repairs, maintenance or decommissioning of the works after the artworks are handed over to the client and building user.

Arts Tasmania is responsible for overseeing the operation of the Scheme.

The objectives of the Scheme are detailed in the Tasmanian Government Art Site Scheme Handbook.

Summary of the commissioning process
1. Brief advertised (Program Officer – Public Art available for advice about application development)
2. Applications received
3. Selection Committee meets to select artist for commission, OR shortlists a selected number of artists
4. If a shortlist is compiled, shortlisted artists present more detailed design to the Selection Committee
5. Artist contracted (Stage 1)
6. Arts Tasmania prepares and provides the artist with a Scope of Work Risk Assessment
7. Artist develops Detailed Design Package which includes a Clearance to Work Certificate (CTWC) and Risk Assessment after consultation with all relevant stakeholders
8. Detailed Design Package presented for consideration by relevant stakeholders
9. Detailed Design Package approved and permission to proceed with fabrication and installation received (Stage 2)
10. Arts Tasmania signs ‘handover’ section of CTWC.
11. Artist fabricates and co-ordinates with relevant stakeholders re installation
12. Any proposed changes that occur after approval of the Detailed Design Package must be submitted to Arts Tasmania for approval by all relevant stakeholders in writing prior to implementation. This includes any changes to identified risks following a review of the Risk assessment prior to installation
13. Installation completed and certified by the artist’s qualified consultants as required.
15. Artist signs ‘handback’ section of CTWC and provides to Arts Tasmania.
16. Handover inspection undertaken by Arts Tasmania and any other relevant stakeholder as required
17. Artist notified of any outstanding issues to be addressed
18. Artist resolves any identified issues
19. Second handover inspection undertaken (if required)
20. Acceptance of commission upon successful handover inspection by relevant stakeholders
21. Handover documentation sent to relevant stakeholders. This includes Arts Tasmania signing the ‘handback’ section of the CTWC and providing this to the artist.
22. Artist provides budget report and receives final payment (Stage 3)
23. Promotion of the commission
24. Evaluation of the project.

Current priorities

Arts Tasmania seeks to develop, monitor and promote significant and valuable commissions and purchases of contemporary public art by outstanding professional artists and craftspeople, across a range of artforms. For new commissions and purchases, the current priorities are to:

- commission works of the highest calibre by professional Tasmanian contemporary artists
- increase inclusion of emerging and established artists in the Scheme
- increase inclusion of Tasmanian Aboriginal artists, artists from diverse cultural backgrounds and new media artists in the Scheme
- encourage ephemeral works to be included in the Scheme
- provide artists with increased opportunities to develop new ideas and artistic skills in contemporary public art practice
- provide a fair return to artists, conversant with the market values of the artists' work
- increase the number of site specific works commissioned.

The Arts Tasmania website contains examples of new and recently completed projects and general information about the Scheme. Go to:

http://www.arts.tas.gov.au/public_art and