



## Artist's Brief

**The Department of Police, Fire  
and Emergency Management  
(DPFEM)**

<b>Commission</b>	Artwork for digital printing onto adhesive vinyl for internal glass
<b>Eligibility</b>	Tasmanian artists who meet our <a href="#">general eligibility criteria</a>
<b>Selection process</b>	Expressions of Interest - the selection committee will consider all eligible applications against the selection criteria. The committee will then: <ul style="list-style-type: none"><li>• select an artist for the commission, or</li><li>• shortlist artists to develop ideas further (each shortlisted artist will receive a fee of \$1,000)</li></ul>
<b>Location</b>	The Department of Police, Fire and Emergency Management (DPFEM)
<b>Audience</b>	Staff and visitors
<b>Fee</b>	\$40,000 + GST (if applicable) for artwork concept, detailed design, fabrication and installation
<b>Key dates</b>	Applications close: Monday 27 April 2026, 11:59pm Artwork installed by: June 2026
<b>Contact</b>	Dr Alicia King, Program Officer - Public Art 03 6166 4507 <a href="mailto:alicia.king@arts.tas.gov.au">alicia.king@arts.tas.gov.au</a>
<b>Apply</b>	<a href="http://www.arts.tas.gov.au/public_art">www.arts.tas.gov.au/public_art</a>

# The commission

Arts Tasmania and the Department of Police, Fire and Emergency Management (DPFEM) invite Expressions of Interest from Tasmanian artists to create artworks for adhesive vinyl for a new DPFEM office space.

## Background

The DPFEM's Agency Executive, and Business Services staff are relocating to 70 Collins Street, Hobart.

The relocation will include the refurbishment of Levels 4 and 5 of 70 Collins Street. There will be extensive internal glazing throughout both floors, with minimal non-glazed walls.

## Objectives

DPFEM seeks to commission an artist to create original 2D artwork for Levels 4 and 5. The artwork will be digitally printed onto vinyl adhesive and installed on selected internal glass walls and doors in the refurbished space.

Selected artwork areas are highlighted in blue on the building plans and internal elevations (see Project Documents section). The artwork will be a prominent visual feature throughout each floor and should be welcoming, accessible and relevant to the audience.

The artwork design should:

- complement the proposed design palette (see Project Documents)
- create a calm, soft and peaceful atmosphere
- be inspired by natural forms or landscapes
- avoid visual references to police, fire or emergency services activity
- maintain visual and thematic connection between the two floors (the design theme and colour schemes may be customised for each floor, while maintaining a strong level of cohesion across the artwork as a whole)
- function as one unique artwork, rather than repeating patterns
- provide privacy for individual offices through appropriate vinyl opacity
- allow natural light into shared spaces such as the kitchen area

## Specific requirements

- The artwork will need to be digitally printed onto adhesive vinyl and professionally installed on-site.
- The selected artist will be responsible for creating the artwork design files ready for print production, and for subcontracting their chosen supplier to print the vinyl artwork and install it on-site.
- Compliance with Australian Standards and the Building Code of Australia is mandatory - if necessary, the selected artist must engage qualified consultants.
- The selected artist will be expected to consult with key project stakeholders during the Detailed Design phase.

## Apply

Please complete the SmartyGrants application via [our website](#).

# How it works

## Selection committee

The selection committee is comprised of building users, capital project managers and representatives of partner agencies.

- Alicia King - Program Officer, Arts Tasmania
- Dean McKenzie - Project Manager, Department of Police, Fire & Emergency Management
- Dixie Makro - Graphic Designer, Department of Police, Fire & Emergency Management
- Georgina Russell - Architect, Cumulus Studio
- Louisa Seddon - Interior Designer, Francis Burne Studio

## Selection process

The selection committee will choose an artist to work on the commission using four criteria, as follows:

<b>Suitability</b>	To what extent do the artistic concept, design, materials and delivery method address the brief?
<b>Viability</b>	How feasible is the project given the commission budget, constraints and timelines?
<b>Capability</b>	To what extent does the team demonstrate the necessary skills and experience to deliver the commission?
<b>Vision</b>	How well does the proposal demonstrate a creative or innovative vision in terms of concept, media, construction methods, materials and/or collaborations?

Please note that members of the selection committee may sometimes nominate a colleague to participate in the selection process on their behalf.

# Commissioning process

## Commission agreement

If you are selected to work on the commission, you will be asked to:

- meet with us to discuss arrangements for the commission, such as payment instalments, roles and responsibilities, insurance
- sign a commissioning agreement to confirm this information in writing

## Detailed design development

Once you have signed the commission agreement you will be asked to:

- produce a detailed design plan to realise your concept, including artwork specifications such as drawings
- make sure your design meets all relevant building standards
- report regularly to the project team as the commission progresses
- manage all aspects of design through to handover

## Fabrication and/or installation

Once your detailed design has been approved by the project team you will be asked to:

- fabricate and/or install your artwork according to the detailed design plan
- meet all work health and safety and other requirements while on site
- keep us updated on progress and let us know as soon as possible if you need to vary the approved timeframe or design

## Handover your artwork

Let us know as soon as possible when you are ready to complete your artwork so we can:

- make sure it meets the approved detailed design plan
- provide you with a handover certificate
- document it for our records
- promote it.

# General information

## The Tasmanian Government Art Site Scheme

This commission is supported through the Tasmanian Government Art Site Scheme. For information about the scheme please visit [the Arts Tasmania website](#).

## Aboriginal and Torres Strait Island content

If your activity involves Aboriginal or Torres Strait Islander content, your application must provide evidence of how you are working with the Aboriginal community. The Tasmanian Government's Office of Aboriginal Affairs can provide advice on working with Tasmanian Aboriginal people and organisations. Please also refer to Creative Australia's [Protocols for using First Nations Cultural and Intellectual Property in the Arts](#).

## Code of practice

Arts Tasmania encourages artists and arts organisations to comply with the National Association for the Visual Arts' [Code of Practice for Visual Arts, Craft and Design](#).

## Workplace health and safety

Siting artworks in the public domain can result in safety risks for the public and for artists. The Department of State Growth requires that commissioned artists comply with [Tasmania's Work Health and Safety laws](#) and the [State Growth Work Health and Safety Contractor Standards](#).

If selected for the commission, you will need to have public liability insurance cover of at least \$10 million.

## Working with vulnerable people

If the project involves working with people under the age of 18, or working in a school or child care centre, the selected artist must ensure that:

- They abide by all relevant laws and regulations that apply in Tasmania, and any other jurisdictions in which the Approved Purpose is taking place.
- all collaborators and contractors engaged to work on site hold a "Registration to work with vulnerable people" pursuant to the [Registration to Work with Vulnerable People Act 2013](#).

Details on the requirements in Tasmania are available below:

- [Keeping Children Safe](#)
- [Consumer, Building and Occupational Services](#)

Applicants are also strongly encouraged to follow Creative Australia's protocols for working with children. For more information, see the [Children in Art Protocols](#).

# Project documents



# Level 4 - Plan

## PARTITION NOTES

PARTITION SETOUTS TO ALIGN WITH CEILING GRID. WINDOW MULLIONS WHERE POSSIBLE AND TO FACE OF EXISTING STRUCTURE WHERE SHOWN. CONFIRM SETOUT WITH DESIGNER PRIOR TO CONSTRUCTION AND NOTIFY DESIGNER OF ANY VARIATIONS TO PROVIDED SETOUT.

SETOUT TAKEN FROM FINISHED PLASTERBOARD LININGS.

REFER TO SERVICES ENGINEERS DOCUMENTATION FOR SERVICES LAYOUT AND SCOPE.

FOR NEW SKIRTING REFER TO PARTITION DETAILS.

REFER TO CONSTRUCTION DETAILS SERIES AND DOOR SCHEDULES FOR DETAILS AND NVC ACOUSTIC BRIEF.

ALLOW FOR ADDITIONAL WALL SUPPORT FOR TVs AND WHITEBOARDS. REFER FURNITURE & FINISHES PLANS & INTERNAL ELEVATIONS FOR MOUNTING INFORMATION.

BUILDER TO CHECK LIFT SIZES AND ADVISE DESIGNER OF MAXIMUM GLAZING, JOINERY & WALL PANEL SIZES.

FOR DOOR CIRCULATION OVERLAYS MARKED IN GREEN COMPLIANT WITH AS 1428.2. OVERLAYS MARKED IN BLUE COMPLIANT WITH AS 1428.1. BUILDER TO ADVISE DESIGNER IF THERE IS A SETOUT CONFLICT TO ENSURE COMPLIANCE IS MAINTAINED.

ALL WET AREA PARTITIONS TO BE MOISTURE RESISTANT PLASTERBOARD.

FLOOR SCANS TO BE CONDUCTED TO CONFIRM LOCATION OF STRUCTURAL TENDONS PRIOR TO CUTTING IN FLOOR BOXES AND DRILLING CORE HOLES. REFER TO SERVICES ENGINEERS DOCUMENTATION FOR FURTHER DETAILS AND FINAL LOCATIONS.

ACCES CONTROLLED DOORS ARE INDICATED BY A DASHED ORANGE HIGHLIGHT

CH02

CH04



# Level 5 - Elevation

## FINISHES NOTES

ALL EXISTING AND NEW WALLS + COLUMNS TO BE PAINTED IN PA:01 UNLESS NOTED OTHERWISE ON PLANS / ELEVATIONS.

PROPOSED JOINERY SHOWN IN YELLOW.

REFER TO ELEVATIONS AND FINISHES SCHEDULE FOR FINISHES DETAILS, SCOPE AND SPECIFICATIONS.

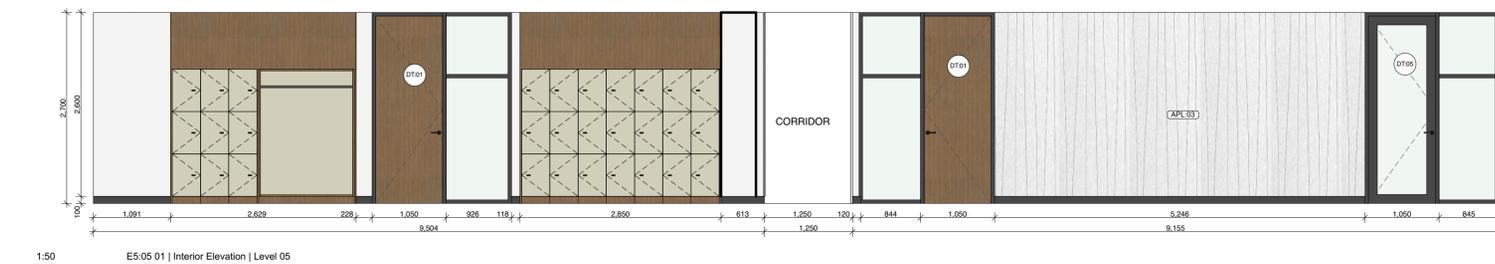
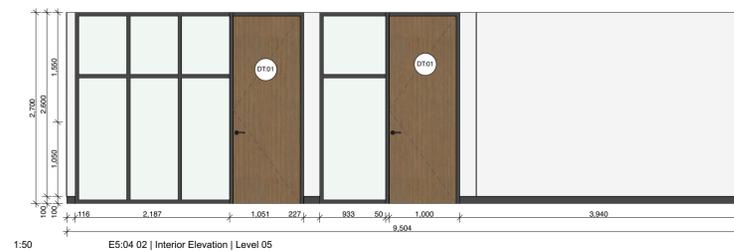
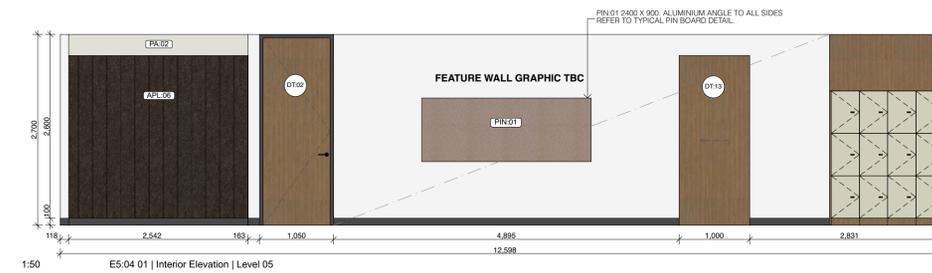
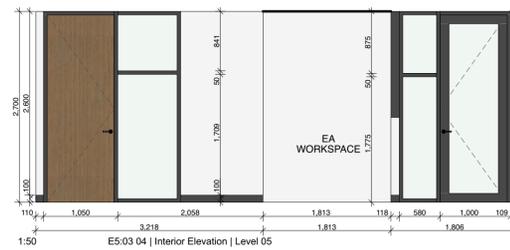
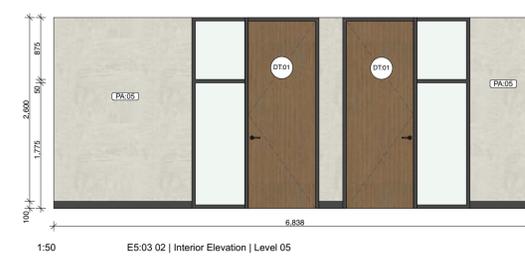
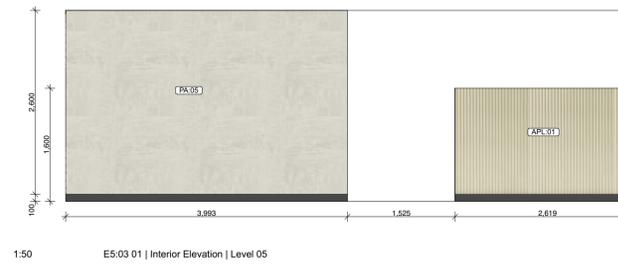
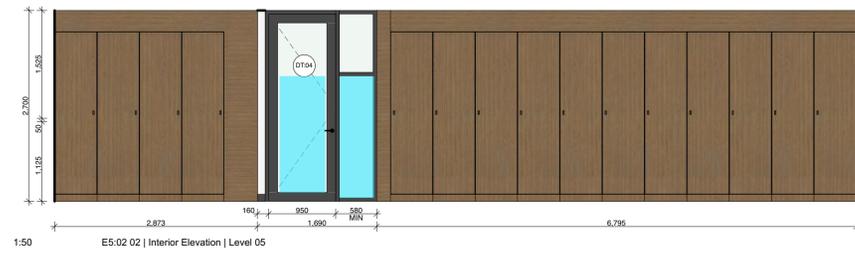
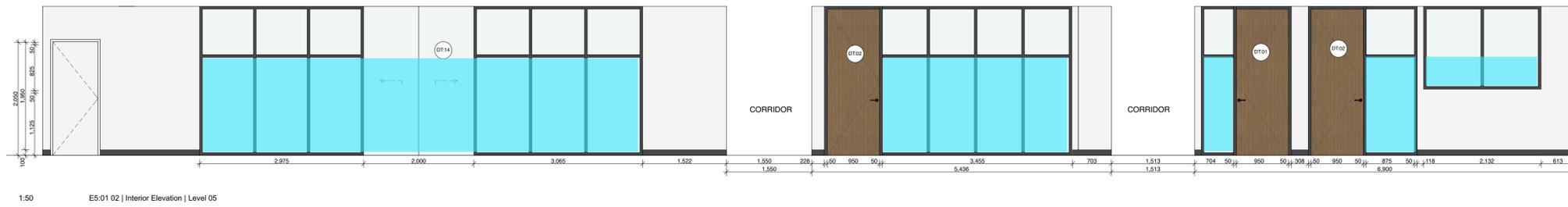
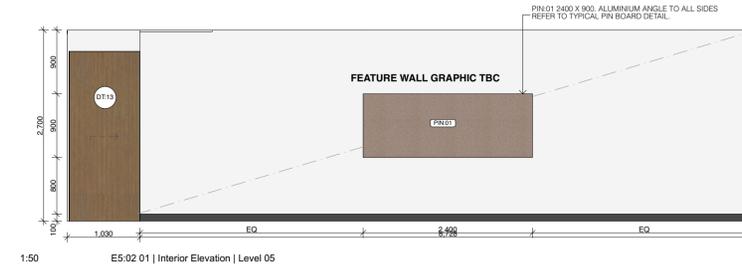
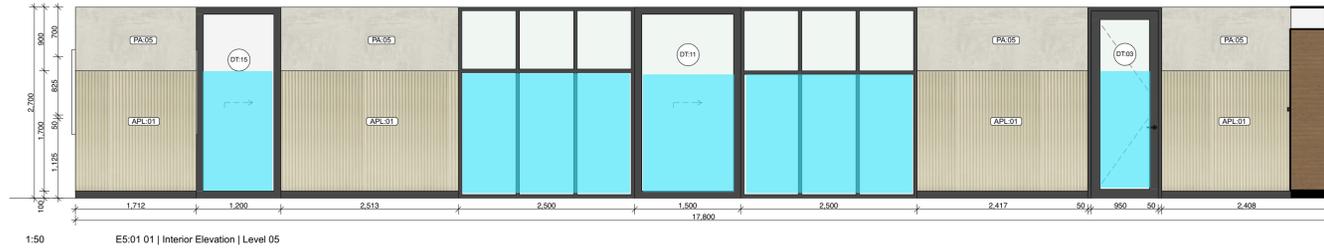
REFER TO DOOR SCHEDULE A822 FOR SPECIFIED DOOR FINISHES.

ALLOW PAINT FINISH TO ALL EXISTING AND SOLID DOORS.

BUILDER TO CHECK LIFT SIZES AND ADVISE DESIGNER OF MAXIMUM GLAZING, JOINERY & WALL PANEL SIZES.

ALLOW FOR GF:01 FEATURE PRIVACY FILM TO ALL GLAZING + GLAZED DOORS THROUGHOUT.

ALLOW FOR 1 X 1200 X 900 H MAGNETIC INDIVIDUAL WHITEBOARDS TO ALL OFFICES AND MEETING ROOMS + WHITEBOARD FILM WHERE NOTED BY JOINER / BUILDER.



## NOT FOR CONSTRUCTION

REV	DATE	PURPOSE
CD02	15/9/2025	PRICING UPDATES TO WT
CD03	29/9/2025	80% ISSUE TO CLIENT
T01	8/10/2025	ISSUE FOR TENDER

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PROJECT NAME  
**SEVENTY COLLINS OFFICE ACCOMMODATION**

PROJECT ADDRESS  
70 COLLINS ST  
HOBART  
TASMANIA 7000



DRAWING TITLE  
**INTERNAL ELEVATIONS - LEVEL 05**

PROJECT STAGE  
TENDER

ARCHITECT  
Keith Westbrook

DRAWN BY

CHECKED BY

PROJECT N°  
J25016

DATE  
8/10/2025

SCALE  
1:50, 1:100

ORIGINAL SIZE  
A1

DRAWING N°  
**A402-T01**

REVISION

# Level 5 - Plan

## PARTITION NOTES

PARTITION SETOUTS TO ALIGN WITH CEILING GRID. WINDOW MULLIONS WHERE POSSIBLE AND TO FACE OF EXISTING STRUCTURE WHERE SHOWN. CONFIRM SETOUT WITH DESIGNER PRIOR TO CONSTRUCTION AND NOTIFY DESIGNER OF ANY VARIATIONS TO PROVIDED SETOUT.

SETOUT TAKEN FROM FINISHED PLASTERBOARD LININGS.

REFER TO SERVICES ENGINEERS DOCUMENTATION FOR SERVICES LAYOUT AND SCOPE.

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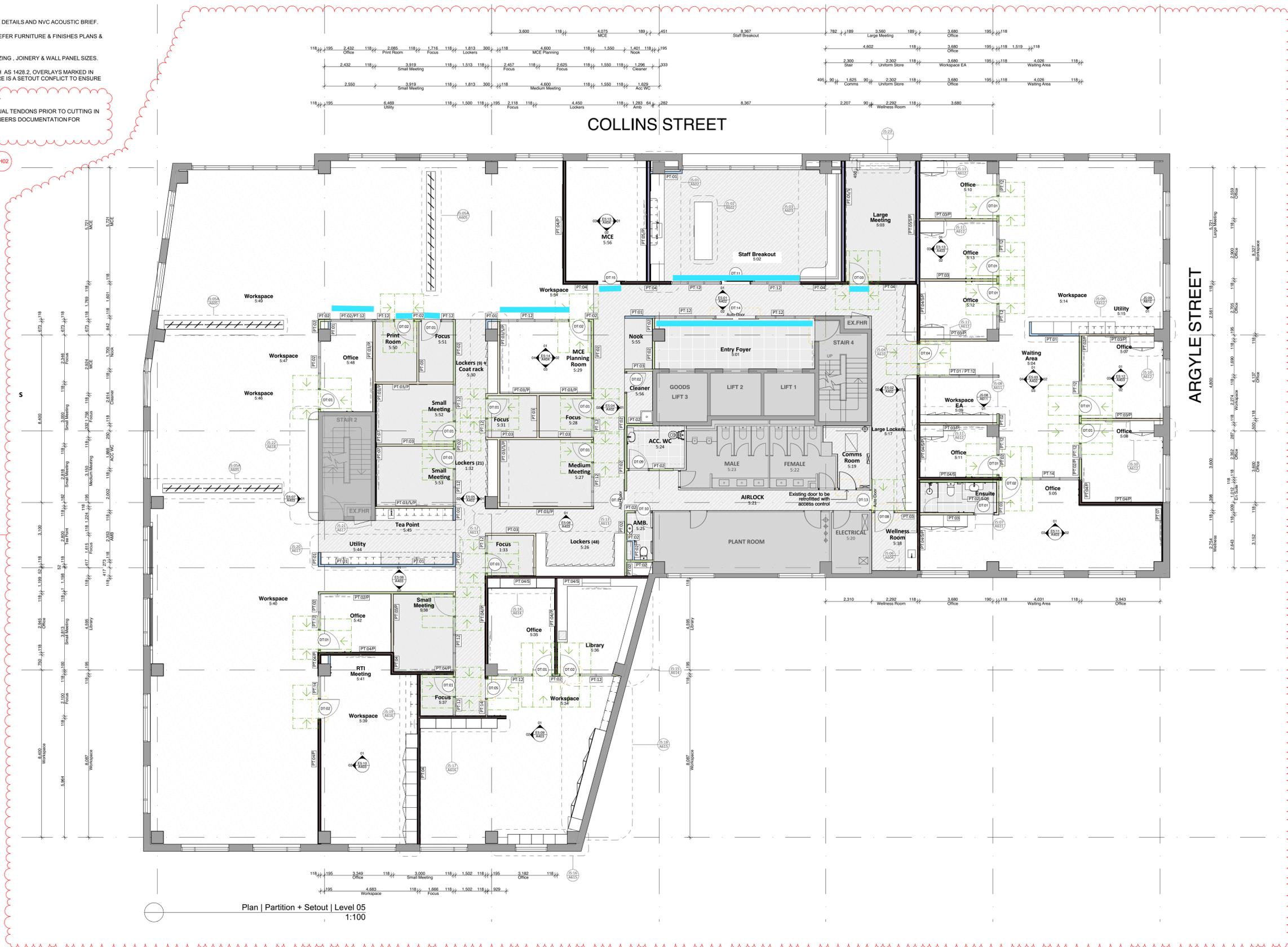
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ACCES CONTROLLED DOORS ARE INDICATED BY A DASHED ORANGE HIGHLIGHT

CH02

CH04



Plan | Partition + Setout | Level 05  
1:100



REV	DATE	PURPOSE
CD02	29/09/2025	80% ISSUE TO CLIENT
T01	8/10/2025	ISSUE FOR TENDER
BA01	25/11/2025	ISSUE FOR BA
C01	5/12/2025	ISSUE FOR CONSTRUCTION

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INFO@CUMULUS.STUDIO  
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HOBART TAS 7000  
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LAUNCESTON GROUND FLOOR / SUITE 2, 33 GEORGE ST.  
LAUNCESTON TAS 7250  
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PROJECT NAME  
**SEVENTY COLLINS OFFICE ACCOMMODATION**

PROJECT ADDRESS  
**70 COLLINS ST HOBART TASMANIA 7000**



DRAWING TITLE  
**PARTITION & SETOUT PLAN - LEVEL 05**

PROJECT STAGE  
**CONSTRUCTION**

ARCHITECT  
**Keith Westbrock**

DRAWN BY  
**LS, RB**

CHECKED BY  
**GR**

PROJECT NO  
**J25016**

DATE  
**13/01/2026**

SCALE  
**1:100**

ORIGINAL SIZE  
**A1**

DRAWING NO  
**A122-C01**

REVISION



Staff Hub | Generic Perspective



Staff Hub | Generic Perspective



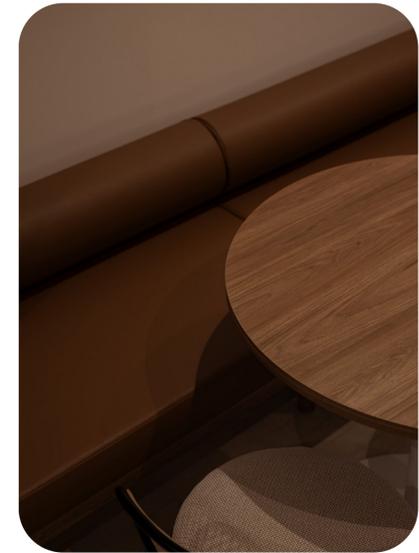
Workspace | Generic Perspective



Meeting Room | Generic Perspective



Workspace | Generic Perspective



## PRECEDENTS

REV	DATE	PURPOSE	CUMULUS STUDIO PTY LTD INFO@CUMULUS.STUDIO HOBART TAS 7000 +61(3) 6231 4841	HOBART SUITE 2, LEVEL 2, 147 MACQUARIE ST. HOBART TAS 7000 +61(3) 6231 4841	LAUNCESTON GROUND FLOOR / SUITE 2, 33 GEORGE ST. LAUNCESTON TAS 7250 +61(3) 6333 0930	THESE DRAWINGS SHOW DESIGN INTENT & ARE SUITABLE AS A GUIDE ONLY. DO NOT SCALE OFF THE DRAWINGS. ALL DIMENSIONS IN MILLIMETRES. DIMENSIONS OF EXISTING BUILDINGS ARE INDICATIVE ONLY. THEY SHOULD NOT BE RELIED ON AND ARE TO BE VERIFIED ON SITE BEFORE COMMENCING WORK. ALL DOCUMENTS SHALL BE READ IN CONJUNCTION WITH SPECIFICATIONS AND ANY CONSULTANTS DETAIL. ALL WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL CONSTRUCTION CODE, RELEVANT AUSTRALIAN STANDARDS & LOCAL AUTHORITY BY LAWS AND REGULATIONS. ANY DISCREPANCIES, ERRORS OR OMISSIONS SHALL BE REFERRED TO THE ARCHITECTS. DRAWINGS ARE NOT TO BE USED FOR CONSTRUCTION UNTIL ISSUED "FOR CONSTRUCTION".	PROJECT NAME SEVENTY COLLINS OFFICE ACCOMMODATION	PROJECT ADDRESS 70 COLLINS ST HOBART TASMANIA 7000	DRAWING TITLE Concept Images	ARCHITECT Keith Westbrook	PROJECT N° J25016	DATE 13/01/2026	DRAWING N° SK02-	REVISION
									PROJECT STAGE CONSTRUCTION	DRAWN BY	CHECKED BY	SCALE 1:0.56	ORIGINAL SIZE A1	



## PROPOSED FINISHES