ARTIST’S BRIEF

Molesworth Primary School

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Project background

Molesworth Primary School is a small school located in a peaceful and picturesque river valley. It has students from the local area, parts of New Norfolk and the Lachlan area.

The school aims to provide an environmentally aware education in an environmentally friendly setting. The school is strongly identified with its environment centre and many students from other schools have visited the centre over the years on excursions.

Molesworth Primary School is a friendly place with a ‘family’ feel, and community involvement is important.

The school is currently constructing three new learning spaces to increase accessibility.

For more information about Molesworth Primary School visit:  
https://molesworthprimary.education.tas.edu.au
**Key ideas and purpose of commission**

Molesworth Primary School would like to commission an artwork which communicates its motto of 'Nature, Nurture, Knowledge' to the school community.

The artwork will provide a focal point for a place where students gather, visible from the turning circle where students are dropped off and collected by parents each day. The location is also adjacent to the environment centre where visitors arrive.

Artwork materials should reflect the natural environment, and could be wood, stone or metal, or a combination of these.

**Artform**

Visual artists are encouraged to apply for this commission. Artists working in other artforms will also be considered providing they can address the brief. Artists may submit solo or collaborative applications.

**Design considerations**

A 2D or 3D artwork would work well in front of, or attached to, the wall of a shed adjacent to the environment centre. The shed wall is approximately 6m long by 2.3m high.

Architectural plans and photos are attached and include. NOTE: drawings may not be to scale.

Artists should ensure the materials they are proposing for the artwork are suitable for the commission.

The works must comply with the relevant Australian Standards and the Building Code of Australia relating to the design, fabrication and installation of the commission. This may require the artist to engage a consultant to work with the artist on matters relating, but not limited to, engineering, playground design and material certification where relevant. It is the responsibility of the artist to provide evidence of such compliance at both the Detailed Design Package stage and at installation. The artist is required to include these costs in the artwork budget.

The appointed artist will be required to consult with stakeholders as part of the Detailed Design Package stage of the project.

The successful artist will be required to supply information about maintenance requirements for the artworks. The artworks should be very low maintenance and should have a lifespan of at least 15 years. Consideration must be given to the fact that the artwork will be in the public domain and may, therefore, be subject to climatic conditions, vandalism and wear and tear.

Applicants are encouraged to discuss their ideas with the Program Officer - Public Art whilst developing their submissions.
Budget

The artwork budget is intended to cover all costs associated with the design, construction, certification and installation of artwork. Costs may include design fee, labour, transport, installation, any certification costs, insurance, travel, project management fee if subcontractors are engaged by the artist, contingency allocation and any other costs normally borne by independent contractors. If the artist is bound by an exclusive contract to a commercial gallery it is their responsibility to notify the gallery and negotiate commission fees which may require payment.

While artists will need to estimate relevant costs to ensure they are able to deliver the proposed artwork if awarded the commission a budget is not required for the application. A firm budget will be required as part of the Detailed Design Package. A sample budget template is available on the Arts Tasmania website: http://www.arts.tas.gov.au/public_art

Working with vulnerable people

The Registration to Work with Vulnerable People Act 2013 aims to protect vulnerable persons from the risk of harm. It requires those working with children to have a current registration and Working with Vulnerable People (WWVP) card.

For projects that are located in a school, library, a child and family centre or a location where children will be on site, for example a children’s ward in a hospital, the selected artist must be registered to work with vulnerable people. If you are employing contractors or sub-contracts they will also need to comply with these requirements.

Your registration needs to be current for the duration of your time on-site. Details and the online application form can be found here: www.justice.tas.gov.au/working_with_children. Please note that this registration does incur a cost.

For commissions that include the depiction and employment of children in artworks, exhibitions and publications, artists should familiarise themselves with the Australia Council’s protocols for working with children which can be found here: www.australiacouncil.gov.au/funding/children-in-art-protocols.

Workplace health and safety

Siting artworks in the public domain can result in safety risks – for the public and for artists.

The risks to the public from the display of the artwork are mitigated through engineering approvals and sign-offs and through ensuring compliance with the Building Code of Australia and Australian Standards.

The risks to the artist and the risks to the public from the artist’s actions whilst on-site during the installation of the artwork need to be managed by the artist through risk mitigation strategies appropriate to the level of risk identified. Commissioned artists will need to provide Arts Tasmania with a Clearance to Work Certificate and Risk Assessment (RA) and any additional paperwork required as part of their Detailed Design Package presentation.
In scoping the commission, Arts Tasmania recognise that hazards may be present with the artist’s work on site. These will be communicated to the artist through a Scope of Work Risk Assessment which will be provided while the Detailed Design Package presentation is under development. Hazards identified through the Scope of Work Risk Assessment must be addressed in the Clearance to Work Certificate and Risk Assessment, along with any others identified during the development of the design idea.

### Selection process and eligibility

The Selection Committee will consider all eligible applications and select an artist based on their response to the Artist’s Brief with reference to the Selection Criteria.

Professional contemporary artists resident in Tasmania are eligible to apply. Please note tertiary students may not use a commission as part of their coursework assessment.

### Selection criteria

- Quality of the proposal in terms of the strength of concept and evidence of imagination, originality and inquisitiveness
- Calibre of the applicant as evidenced by their relevant experience and qualifications as a professional contemporary artist and in the quality of their previous work as demonstrated by their support material
- Suitability and viability of the artist’s proposed approach to the commission and their capacity to professionally manage and deliver the project
- Benefit of the commission to the development of the state public art collection and to the artist’s own professional practice
- Ability of the proposed artwork to enrich the public environment and enhance the general public’s access to, and understanding of, contemporary art from diverse fields of practice
- The current priorities of the Tasmanian Government Art Site Scheme as noted in Appendix A of this document.

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1 Arts Tasmania defines professional artists as those who demonstrate a commitment to their artistic work as a major aspect of their life and who demonstrate a manner of working that qualify them to have their work judged against the highest professional standards of practice. Consideration is also given to whether the artist has regular public exhibitions of art work; offers work for sale, or sells work; is eligible for or has been awarded a government grant; selected for public exhibition, awards or prizes; has secured work or consultancies on the basis of professional expertise; has had work acquired for public or private collections; is a member of a professional association on the basis of his/her status as a professional artist

2 Arts Tasmania considers contemporary artists to be those who give voice to current theoretical arts practice and reflect the values and/or issues of our time

3 Arts Tasmania defines Tasmanian artists as those who have resided in Tasmania for six out of the previous twelve months
**Selection committee**

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<td>Arts Tasmania</td>
<td>David Patman, Program Office – Public Art</td>
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<tr>
<td>Department of Education</td>
<td>Steve Gerard, Capital Projects Manager</td>
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<td>Molesworth Primary School</td>
<td>Leanne Smith, Principal</td>
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Applicants wishing to clarify information regarding the commission must contact the Program Officer – Public Art, not other members of the Selection Committee.

**Timeline**

The Artist's Brief will be advertised on **12 August 2020**. The closing date for applications is **Monday 14 September 2020**. Applications must be completed and lodged online by 11:59pm on the closing date. Support material must be uploaded as part of your application and will not be accepted separately.

The proposed deadline for the installation of artwork will be **31 January 2021**.

**Online applications**

Online applications consist of:

- applicant’s details
- a 50-word description
- a maximum 500-word description of the artist’s concept proposal.
- a maximum 250-word description of the artist's professional skills and experience.
- support material, as detailed in the online application form, which gives a clear indication of the quality of the artist’s previous contemporary artwork. Some support material can be used to illustrate the proposed artwork concept.
- a current résumé, maximum two pages, for each key artist proposed for the commission.

**IMPORTANT NOTE:** additional material will not be accepted.

Artists are encouraged to discuss their applications with the Program Officer - Public Art before submission.

**Enquiries**

David Patman  
Program Officer - Public Art  
Arts Tasmania  
Tel 6165 6665

Email [david.patman@arts.tas.gov.au](mailto:david.patman@arts.tas.gov.au)
APPENDIX A
Tasmanian Government Art Site Scheme

Background

The Tasmanian Government Art Site Scheme, established in 1979, is the oldest continuous public art scheme in Australia. It is a significant, Tasmanian public art collection of works including paintings, prints, ceramics, glass, sculpture, furniture, photography and installation work. The collection forms part of the living public heritage for the people of Tasmania.

Public artworks from the collection are located throughout the state, in both rural and metropolitan areas. They are appreciated in a wide range of public buildings including offices and open spaces and across all government departments.

The Scheme has created a vital interface between the state’s professional artistic community and the general public and has generated significant employment opportunities for artists.

The Tasmanian Government Art Site Scheme has a number of ongoing benefits for both artists and audiences. By visually enriching public buildings and spaces in the public arena, the Scheme enhances public access to and understanding of contemporary art from diverse fields of practice. The Scheme provides artists with professional development opportunities and the chance to reach diverse communities and audiences with their work. It also provides a positive example of the social, cultural, community and economic benefits of the arts to the wider community.

Administration

Arts Tasmania is a division of the Department of State Growth. Arts Tasmania’s Program Officer - Public Art:

- manages the commission and purchase of artwork projects through to their completion
- negotiates with all parties in the development of the Artist’s Brief
- establishes the Selection Committee to coordinate selection of the artist
- seeks the relevant Ministerial approvals
- arranges contracts and payments
- manages approval of the Detailed Design Package
- inspects and documents completed commissions
- authorises final acceptance of commissions in consultation with other relevant stakeholders
- forwards the Artist’s Statements and the Artwork Manual to the client and building user
- advises the client and building user of processes that need to be followed in the case of repairs, maintenance or decommissioning of the works after the artworks are handed over to the client and building user.

Arts Tasmania is responsible for overseeing the operation of the Scheme.

The objectives of the Scheme are detailed in the Tasmanian Government Art Site Scheme Handbook.
# Summary of the commissioning process

1. Brief advertised (Program Officer – Public Art available for advice about application development)
2. Applications reviewed by selection Committee meets to select artist for commission, OR shortlists a selected number of artists
3. If a shortlist is compiled, shortlisted artists present more detailed design to the Selection Committee
4. Artist contracted (Stage 1)
5. Artist develops Detailed Design Package after consultation with all relevant stakeholders
6. Detailed Design Package presented for consideration by relevant stakeholders
7. Detailed Design Package approved and permission to proceed with fabrication and installation received (Stage 2)
8. Artist fabricates and co-ordinates with relevant stakeholders re installation
9. Any proposed changes that occur after approval of the Detailed Design Package must be submitted to Arts Tasmania for approval by all relevant stakeholders in writing prior to implementation
10. Installation completed and certified by the artist’s qualified consultants as required
11. Arts Tasmania notified of completion
12. Handover inspection undertaken by Arts Tasmania and any other relevant stakeholder as required
13. Acceptance of commission upon successful handover inspection by relevant stakeholders
14. Artist provides actuals budget report and receives final payment (Stage 3)

# Resources for artists

The Arts Tasmania website contains examples of new and recently completed projects and general information about the Scheme. Go to:

Proposed artwork location – gathering space in front of shed

Existing table and seating may be relocated