



146 WALLSPACE TOOLKIT_

RELEASED: JULY 2011
CLOSING DATE: APPLY ANYTIME
NOTIFICATION: UP TO 6 WEEKS

Department of Economic Development,
Tourism and the Arts



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DOWNLOADS

This Application Toolkit is available to download as a PDF or as a Microsoft Word document that you can use to complete your application electronically.

Visit: <http://www.arts.tas.gov.au/arts@work/I46wallspace>

Cover image: *Rose Veil #2*, 2010, Duncan Marshall
Duncan Marshall's series of works on paper were on show at I46 WallSpace in November 2010. Photograph by Belinda Robertson.

ABOUT THIS OPPORTUNITY

Arts Tasmania's southern office located at 146 Elizabeth Street, Hobart, is home to Arts Tasmania, arts@work, The Australia Business Arts Foundation (AbaF), Contemporary Music Services Tasmania (CMST) and Tasmania Performs staff.

Arts Tasmania has two exhibition spaces, 146 ArtSpace, which is located within the foyer of the building, and 146 WallSpace, which is located within the office.

146 WallSpace is reserved specifically for the use of Tasmania's emerging, contemporary artists. 146 WallSpace offers these artists the opportunity to present their work to employees and visitors of 146 Elizabeth Street, which are both varied and numerous.

Arts Tasmania is committed to showcasing emerging artists and curators who are not currently represented by a gallery or who have limited exhibition experience through exhibitions at 146 WallSpace. Artists will be offered the opportunity to extend their skills through collaboration with Arts Tasmania staff in order to hang their exhibition in a professional manner.

THE SPACE

146 WallSpace is 3.3 metres high and 16 linear metres long with a secondary 8 linear metre space if required. The wall runs parallel to staff offices and work stations. Please see the site plan on page 4 for full details.

EXHIBITING AT 146 WALLSPACE

Opening Hours

The exhibition space is not open to the

general public as it is housed within a private office space.

Duration

146 WallSpace will be available for approximately 6 exhibitions per annum. The exhibition period should be between seven to eight weeks, although other lengths of time will be considered on a case-by-case basis.

In making an application, please indicate approximate start and finish dates. We do, however, require applicants to be flexible enough to fit in with the exhibition schedule.

Bump-in / Bump-out

Bump-in and bump-out must be during office hours. After-hours access for these purposes is not available.

For bump-in and bump-out Arts Tasmania will supply a spirit level, tape measure, hammer, assorted fasteners (nails, screws, etc), a ladder, extension cords and a cordless drill. Any other items will need to be supplied by the exhibitor.

Arts Tasmania will provide supplies for repainting the wall after an exhibition if this is required. Should the wall need repainting this is the responsibility of the exhibitor.

Consideration must be given to the day-to-day operations of staff when bumping in or out with regard to noise levels and traffic impediments.

It is a requirement of all exhibitors that the space be left exactly as it was prior to the exhibition.

Image Copyright

Objects on exhibition may be photographed by Arts Tasmania for the documentary record of 146 WallSpace exhibitions and for the purposes of

promoting Arts Tasmania and its programs and services.

In addition, Arts Tasmania reserves the right to use photographs supplied by the artist for the purposes listed above.

When using any photographic image we will credit the artist and where relevant the photographer.

By submitting your application you agree to the above terms.

If Arts Tasmania wishes to use the images for any other purpose Arts Tasmania will request further permission.

Facebook

arts@work is developing a Facebook page. It is your choice whether you have your exhibition included on this page.

By granting permission for Arts Tasmania to upload images and content onto the arts@work Facebook page, you grant Facebook a license to use and display that content.

Sale of Artworks

Please note that the sale of artworks is not permitted.

Liability

You will be required to indemnify Arts Tasmania from and against all or any actions, claims, demands, losses, damages, costs and expenses for which you become liable, or arising from any breach by yourself or persons under your control, any negligent or unlawful act or omission or wilful misconduct by yourself or your agent or representatives

ASSESSMENT

Exhibition proposals are assessed by a committee made up of Arts Tasmania and arts@work staff. The committee will

select artists on the basis of the applications received.

Notification

Notification will take up to six weeks from the time of submission.

ELIGIBILITY

Applicants must have been resident in Tasmania for at least six months out of the previous twelve months to be eligible to apply for an exhibition.

Arts Tasmania will consider applications from individual artists, curators and collaborations between two or more artists.

Artists with a Disability

Arts Tasmania's belief is that disability should not preclude people from undertaking arts activities both as practitioners and as audience members. Arts and disability practice can include art works by people with disabilities as well as arts activities involving people with disabilities.

Artwork created by arts practitioners with a disability contributes to the expression of their art forms and artists with a disability are encouraged to apply for an exhibition.

Artform Eligibility

Due to the limitations of the exhibition space, only proposals for 2D artworks will be considered.

Student Eligibility

Undergraduate and post-graduate students are eligible to apply for I46 WallSpace, however, they cannot use this exhibition as part of their coursework or assessment.

SUBMITTING AN EXHIBITION PROPOSAL

Step 1: Your exhibition proposal

You can apply for an exhibition as an artist, artist collaboration or curator.

Exhibitions are applied for by completing the 146 WallSpace Application Form as far as 6 months in advance for a period of up to 8 weeks. Your exhibition proposal should include:

- Description of the work
- Artistic concept behind the work
- How the proposed exhibition reflects or extends your current arts practice.

All expenses are the responsibility of the applicant including, but not limited to:

- Travel
- Photography
- Framing
- Packaging and transport
- Documentation of work in the exhibition space apart from that undertaken by Arts Tasmania to document and promote the Program.

You may discuss your proposal with Belinda Robertson.
Phone: (03) 6237 6305
Email: belinda.robertson@artsatwork.com.au

Step 2: Complete the proposal form

Complete the 146 WallSpace Application Form (see page 5 - 6).

Step 3: Support material

You will need to supply relevant samples of work from all artists involved in the exhibition proposal, as these are essential to the assessment process.

The artistic material you include should be recent and relevant. It should clearly support the exhibition.

Please **DO NOT SEND ORIGINALS** as support material will not be returned. Please ensure that all support material is a duplicate copy.

Please supply no more than ten high quality digital images that provide a good representation of the work.

If you are applying for a group show, include at least two images per artist to a maximum of twenty images in total.

Files should be in a JPEG format resolution of 72 dpi (standard monitor resolution). Maximum width is 900 pixels and maximum height is 600 pixels (e.g. 800 X 600 is acceptable). Only one copy of each image is required.

You are also required to supply written confirmation from each participant.

Step 4: Your CV

Include your one page artists CV. If you are applying for a group show, please supply a CV for each artist.

Step 5: Submit your completed proposal form and support material.

Please submit your proposal in one of the following ways.

By email

belinda.robertson@artsatwork.com.au

By hand

Arts Tasmania,
146 Elizabeth Street, Hobart

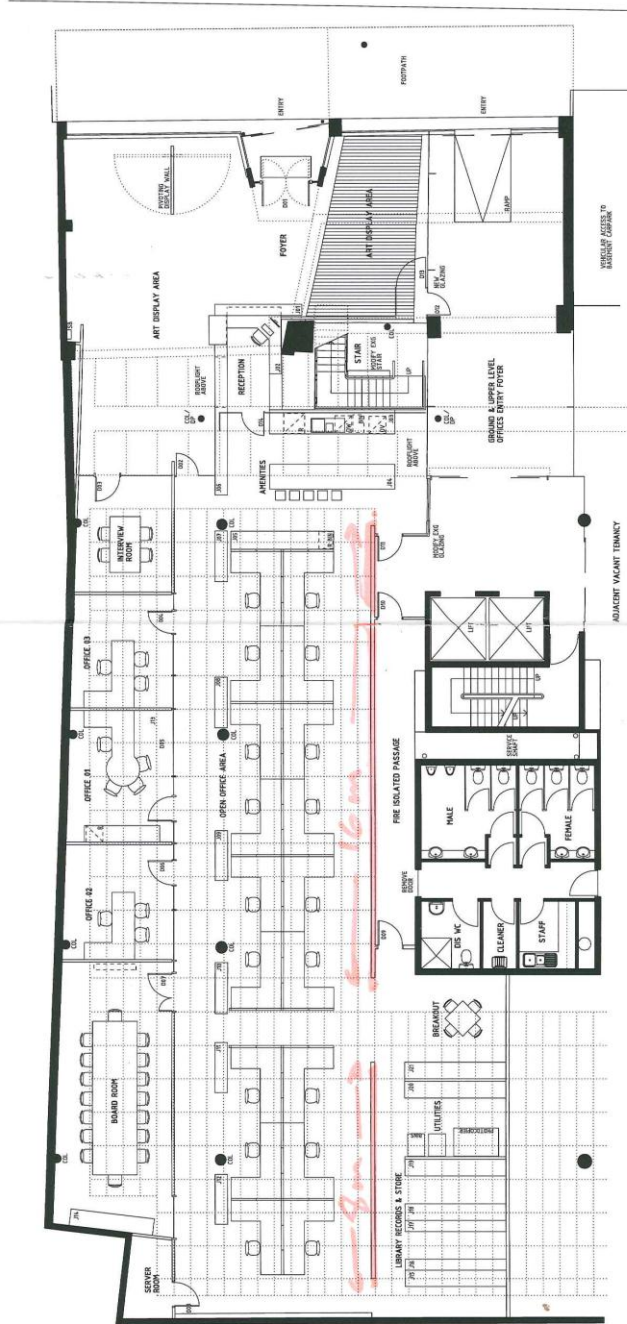
By post

Arts Tasmania,
146 Elizabeth, Hobart, 7000

I46 WALLSPACE PLAN



ELIZABETH STREET



8 metres

16 metres

GROUND LEVEL PLAN 1:500



ARTS TASMANIA OFFICES
142 - 144 ELIZABETH STREET HOBART TASMANIA
0800ARCH MAY 2008

DA 03 03

I 46 WALLSPACE APPLICATION FORM

1 Applicant's Details			
Name of applicant:			
Street address:			
City / Suburb:		Postcode:	
Postal address:			
City / Suburb:		Postcode:	
Phone:	Mobile:	Email:	Website:
2 Group shows and Collaborations (For group proposals, list all artists)			
3 Proposed Exhibition			
Title:			
Brief description: (Please attach a copy of your exhibition proposal to this document)			
Proposed dates:			
4 Disability Participants (tick the relevant box)			
<input type="checkbox"/>	I am an artist living with disability		
<input type="checkbox"/>	This application involves work by an artist living with disability		
<input type="checkbox"/>	This application involves participants living with disability		
5 Cultural Content			
<input type="checkbox"/>	This project involves Aboriginal or Torres Strait Islander cultural content.		
<input type="checkbox"/>	This project involves Aboriginal or Torres Strait Islanders.	Name:	D.O.B:
<i>Please provide an attachment if you require more space.</i>		Name:	D.O.B:
		Name:	D.O.B:
		Name:	D.O.B:
<input type="checkbox"/>	This project involves people from a non-English speaking background. Please specify:		
6 Region			
<input type="checkbox"/>	North	<input type="checkbox"/>	East
<input type="checkbox"/>	Greater Hobart	<input type="checkbox"/>	South
<input type="checkbox"/>	West / North West	<input type="checkbox"/>	Interstate
7 Student Participation			
<input type="checkbox"/>	There are no students participating in this project / program.		
<input type="checkbox"/>	This application involves post-graduate students		
<input type="checkbox"/>	There are post-graduate students participating in this project / program and we have provided a letter from their supervisor stating that no part of the student's involvement will be assessed for their degree.		

8 Consent	
	If successful, I/we give Arts Tasmania permission to profile us and/or our exhibition for promotional purposes.
	I/We give permission for Arts Tasmania to give out our contact details.
	I/We give permission for our exhibition/images to be posted on the arts@work Facebook page and understand the image copyright implications as outlined on page 2 this Toolkit. (DO NOT tick if you do not want to participate – this is optional.)
9 Check List	
	I/We have read the <i>146 WallSpace exhibition toolkit</i> and confirmed my/our eligibility for this opportunity.
	I/We have completed all applicable sections of this Application Form .
	I/We have included copies of artistic material and supporting documentation that supports my/our application.
	I/We have confirmed the availability of key artistic or technical personnel and have provided a one page CV for each participant.
10 How did you hear about 146 WallSpace?	
arts@work e-bulletin	Word of mouth
Arts Tasmania website	Other (please specify below)
Arts Tasmania/ arts@work Resources handbook 2012	
11 Certification	
	I/we certify that all details supplied in this application form are correct I/we agree to abide by the requirements outlined in this document.
Signed:	Dated:
Electronic submission of this form has the same effect as a signature.	
12 SUBMIT YOUR APPLICATION	
<p>By Email: belinda.robertson@artsatwork.com.au By Post: Arts Tasmania, 146 Elizabeth St, Hobart, TAS 7000 In Person: Arts Tasmania, 146 Elizabeth St, Hobart</p>	

PERSONAL INFORMATION PROTECTION STATEMENT

Personal information collected in applications to Arts Tasmania will be used by the Tasmanian Arts Advisory Board and the Minister for the purpose of managing, assessing, advising upon and determining the relevant application and may be used for other purposes permitted by the Tasmanian Arts Advisory Board Act 1975 and regulations made under that Act. Failure to provide the information may result in the application not being considered. All personal information will be managed in accordance with the Personal Information Protection Act 2004 and may be accessed by the individual to whom it relates on request to the Board.

RIGHT TO INFORMATION (RTI)

The provisions of the Right to Information Act 2009, as amended, apply to documents in the possession of Arts Tasmania and its business unit arts@work. Under some circumstances documents held by Arts Tasmania and arts@work may be subject to disclosure in response to a request made in accordance with the Act.