

Name of Applicant:	
Project Name / Description:	

PROJECT INCOME

Earned Income

		TOTAL
Admissions/Box Office ¹	1,2,3 Performing Arts applicants must complete the worksheet below to calculate earned income for these budget lines	\$ -
Fees/Sales ²		\$ -
Merchandise/Bar ³		\$ -
Bank Interest		\$ -
Other Earned Income	<i>please specify</i>	\$ -
Total Earned Income		\$ -

Private Support

Your Funds	The total amount of your cash contributions to the project	\$ -
Sponsorship	Cash	\$ -
	Non-Cash	\$ -
In-Kind Wages and Fees	<i>Should balance with any in-kind Wages and Fees in Expenses</i>	\$ -
Philanthropic Grants		\$ -
Other	<i>please specify</i>	\$ -
Total Private Support		\$ -

Government Funding

Arts Tasmania	<i>The amount of the grant you are requesting from Arts Tasmania</i>	\$ -
Other TAS State Funding	<i>source:</i>	\$ -
Local Government	<i>council:</i>	\$ -
Australia Council for the Arts	<i>board:</i>	\$ -
Other	<i>please specify:</i>	\$ -
Total Government Funding		\$ -

Total Income **\$ -**

EARNED INCOME

For performing arts applications only

Admissions/Box Office¹

Number of Performances	* not including sell offs or in-school performances		
	Total Ticket Sales	Ticket Price	Total Sales
Adults	\$ -	\$ -	\$ -
Concession	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
	Number	Price Per Perf.	Total Sales
*Sell-Off Performance Fees	\$ -	\$ -	\$ -
Total Income from Performances:			\$ - ¹

Fees/Sales² (eg. workshops)

Number of Workshops			
	Total Workshop Sales	Ticket Price	Total Sales
Adult Participants	\$ -	\$ -	\$ -
Concession Participants	\$ -	\$ -	\$ -
Total Income from Workshops			\$ - ²

Merchandise/Bar³

	No. of Events	Avg. Sales per Event	Total Sales
Programmes	\$ -	\$ -	\$ -
Food	\$ -	\$ -	\$ -
Bar	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total Income from Merchandise/Bar			\$ - ³
<i>Be sure to transfer these figures back to Project Income.</i>			
Total			\$ -

Occupancy Calculations

Total ticket sales for the season		Do not include in-school performances, sell-off performances or workshop attendances in occupancy calculations.
Total number of performances		
Average Attendance		
Venue seating capacity per performance		
Occupancy		

PROJECT EXPENSES

Please provide amounts relating to the total expense as well as specifying the portion that is relevant to your Arts Tas grant.

Wages and Fees					TOTAL	Component
Position / Role	Name	In-Kind Hours	Paid Hours	Rate/hr		
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
Total on-costs	<i>(Where super or allowances are payable on a wage(s))</i>				\$ -	\$ -
Total Salaries, Wages and Fees					\$ -	\$ -
Travel / Touring Costs						
Accommodation					\$ -	\$ -
Airfares					\$ -	\$ -
Living Allowances					\$ -	\$ -
Petrol / Mileage Allowance					\$ -	\$ -
Other	<i>please specify</i>				\$ -	\$ -
Other	<i>please specify</i>				\$ -	\$ -
Total Travel/Touring Costs					\$ -	\$ -
Production Costs						
Materials	<i>Please see notes below</i>				\$ -	\$ -
Course Fees					\$ -	\$ -
Royalties and Licence Fees					\$ -	\$ -
Venue Hire and On-Costs					\$ -	\$ -
Freight					\$ -	\$ -
Printing	<i>Costs related to the production, not the promotion, of your work</i>				\$ -	\$ -
Structural and Copy Editing	<i>Costs related to the production, not the promotion, of your work</i>				\$ -	\$ -
Other	<i>please specify</i>				\$ -	\$ -
Other	<i>please specify</i>				\$ -	\$ -
Total Production Costs					\$ -	\$ -
Publicity and Promotion Costs						
Advertising					\$ -	\$ -
Distribution Costs					\$ -	\$ -
Promotional Materials					\$ -	\$ -
Other	<i>please specify</i>				\$ -	\$ -
Other	<i>please specify</i>				\$ -	\$ -
Total Publicity and Promotion Costs					\$ -	\$ -
Administration Expenses						
Accounting and Audit Fees					\$ -	\$ -
Phone / Fax / Consumables					\$ -	\$ -
Bank Fees					\$ -	\$ -
Insurance					\$ -	\$ -
Legal Fees					\$ -	\$ -
Other	<i>please specify</i>				\$ -	\$ -
Other	<i>please specify</i>				\$ -	\$ -
Total Administration Expenses					\$ -	\$ -
Total Expenditure					\$ -	\$ -
Surplus / Deficit					\$ -	\$ -

*The balance of Arts Tasmania Income and Expenditure should be \$0