



146 STUDIOS TOOLKIT_

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CLOSING DATE: 21 JULY 2011
NOTIFICATION: AUGUST 2011



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DOWNLOADS:

www.artsatwork.com.au/I46artstudios

This Application Toolkit is available to download as a PDF or as a Microsoft Word document that you can use to complete your application electronically.

Cover: Sabrina Evans, Studio 4/5, I46 Studios 2011 residency

ABOUT THIS OPPORTUNITY

Arts Tasmania invites artists to apply for a 12 month residency at one of our 5 artist studios located at 146 Elizabeth Street.

The key objectives of the 146 Studios are to provide subsidised studio facilities for contemporary arts practitioners working in any discipline to support the development of their artistic practice.

Studios are available to writers, editors, curators, arts and cultural theorists, craftspeople, designers, photographers, arts administrators, new media artists, visual artists as well as sculptors working on small scale works.

THE STUDIOS

The studios are located on the top floor of 146 Elizabeth Street, the home of Arts Tasmania, arts@work, The Australia Business Arts Foundation, TasPerforms and Contemporary Music Services Tasmania.

All studios range in size from 15 to 28 square metres and differ in natural light.

Please indicate your top 3 studio preferences in your application.

Studios 1, 2 and 3 are suitable for single artists.

Studios 4 and 5 would suit two artists, who are happy to work together in one large space. Joint applications are preferred for studios 4 and 5. Please indicate this on your application.

Studio Space

Studio 1	15m ²
Studio 2	10.5m ²
Studio 3	12m ²

Studio 4 and 5 28m² in total
(suitable for 2 artists)

To view images of the studios and a floor plan visit:

www.artsatwork.com.au/146artstudios

Studio Facilities

- 24/7 access
- Kitchen, toilet facilities
- 16m² meeting room for all tenants to share
- Disabled meeting room access during office hours

Common spaces

Common spaces for the 146 Studios include the kitchen, meeting room, toilets, sinks and corridors. The cleanliness of common areas is the responsibility of each studio artist. If you make a mess then you are responsible for cleaning it up. If you would like to use the meeting room with people other than fellow studio artists then it is recommended that you put into practice a booking system.

A cleaner employed by Arts Tasmania will clean the common areas weekly. This includes: cleaning all toilets, emptying bins, checking and replacing toilet paper supplies. Should you require additional toilet paper please request this at Arts Tasmania reception.

Restrictions

- Smoking is not permitted anywhere in the building.
- The studios are not equipped to deal with heavy materials, dangerous processes or toxic chemicals.
- The floorboards will not accept hot or very heavy materials.
- Tenants are requested not to create excessive noise. Work which requires ongoing,

considerable noise should be carried out off the premises.

- The studios do not have telephones or internet access.

Cost

Successful applicants are charged a subsidised studio rental. The rates for 2010/2011 are \$22 inc. GST per week for each studio 1, 2, 3, 4 and 5.

Rent is payable by Direct Debit system of \$95.85 inc. GST per month, which is deducted from your nominated account number.

You are required to complete the Direct Debit Agreement Form and supply your bank account details at least 2 weeks prior to your lease commencing at 146 Studios.

Successful applicants will be responsible for all other costs associated with the studio rental. All tenants must have a \$10 million dollar public liability insurance cover.

Security bond requirements will be negotiated on a case by case basis.

Access and keys

There will be 24 hr access to the 146 Studios by studio artists via an electronic key card and an individual studio key. Arts Tasmania will provide you with one key to your individual studio. You will need to supply any additional keys at your own expense – including replacing lost keys.

Replacement electronic key cards are charged at \$30 + GST.

Replacement keys are charged at \$10 + GST

Visitors are welcome however you will need to make the appropriate arrangements for their access to the building. You will be responsible for your visitors while they are in the building and you will need to escort visitors both into

and from the building - to ensure that the building is properly secured.

ASSESSMENT

Applications are assessed by the Gallery Arts Program (GAP) Committee which is comprised of artists and peers including the Director of Contemporary Art Services Tasmania and the Tasmanian Arts Advisory Board's visual arts representative. The GAP committee considers exhibition proposals in relation to the following 146 Studio objectives:

The key objectives of the 146 Studios are to:

- Support the development of new work
- Facilitate professional development
- Create opportunities for artists
- Foster dialogue and exchange between diverse artistic disciplines

Arts practitioners will be selected on the basis of a written proposal and support material submitted to the GAP committee.

The panel will primarily take into account the quality of the application and the relevant experience and calibre of the applicant. Applicants are able to apply for the studio for one year only. All applicants will be notified in writing of the outcome of their application.

ELIGIBILITY

Arts practitioners who have been residents in Tasmania for at least 6 of the last 12 months are eligible to apply.

Student Eligibility

Students are not eligible to apply.

Artform Eligibility

Applications from all artistic practices will be considered, however, regard should be

given to the limitations of the space by familiarising yourself with the floor layout and restrictions.

SUBMITTING A I46 STUDIOS APPLICATION

Step 1: Read the application form carefully

Step 2: Complete the Application Form.

If you need further help with the form, please contact Laura Harper for advice on 03 6237 6302

Step 3: Support material

The artistic material you include should be recent and relevant. It should clearly support the application. Specific requirements vary from one art form to another. Use the following examples as a guide:

For visual arts applications please supply no more than 10 good quality digital images that provide a good representation of the work. Files should be in a JPEG format resolution of 72 dpi (standard monitor resolution). Maximum width is 900 pixels and maximum height is 600 pixels (e.g. 800 X 600 is acceptable). Only one copy of each image is required.

For literature applications please provide a sample of your work.

Relevant supporting documentation could include references, reviews, sample promotional materials or other appendices. Include only those documents that enhance the application.

Please **DO NOT SEND ORIGINALS** as any support material will not be returned following the assessment process. Please ensure that all support material is a duplicate copy.

Step 4: Your CV

Include your 1 page CV.

Step 5: Due Dates and Delivery

Applications are due on **Thursday 21 July 2011**.

Anything received after this date will not be considered.

You can submit your application:

By email –
laura.harper@arts.tas.gov.au until
11.59pm on the closing date.

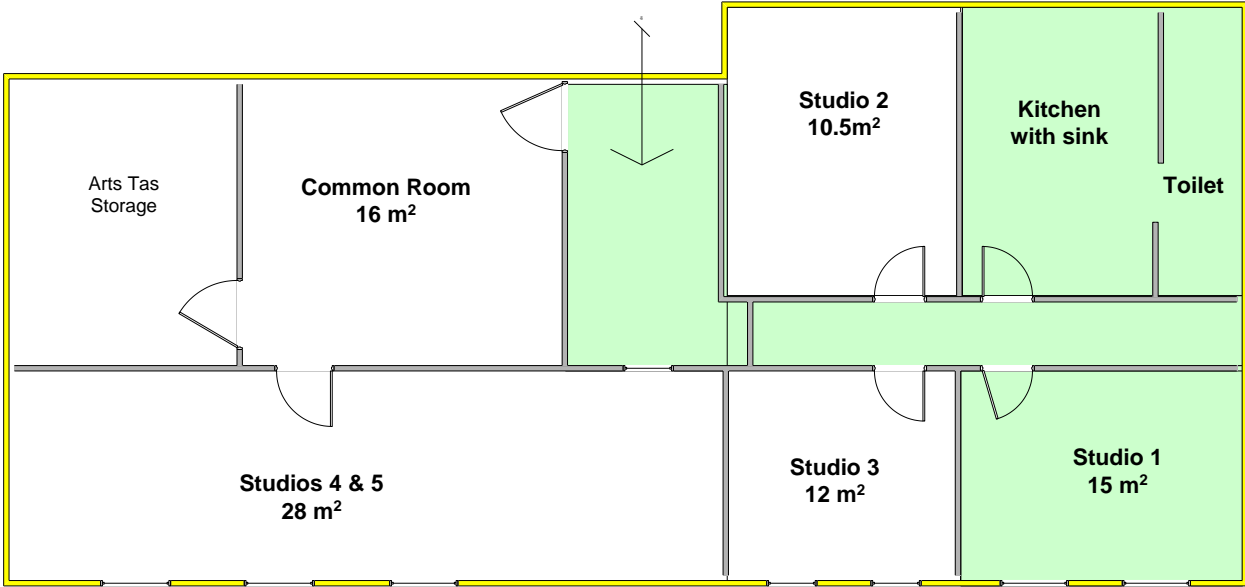
By hand – 146 Elizabeth St, Hobart,
OR Department of Economic
Development and the Arts, Level 1,
Cornwall Square Transit Centre, 12-16
St John Street, Launceston between 9am
and 5pm on weekdays

By post – Arts Tasmania, 146 Elizabeth
St, HOBART TAS 7000

PLANS AND ELEVATIONS

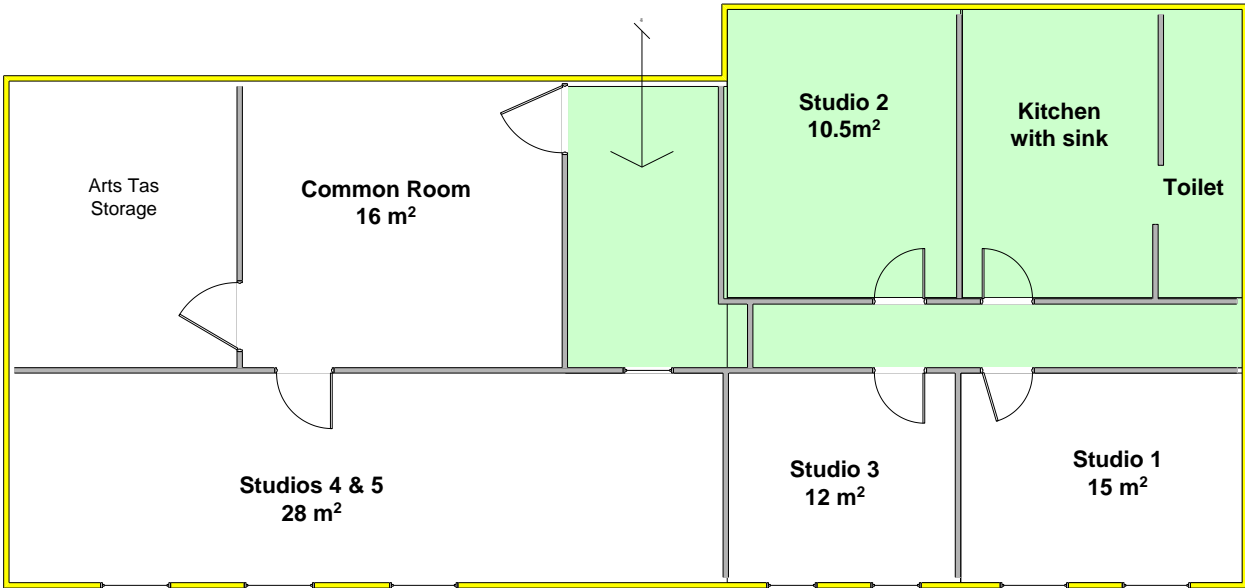
Studio 1

Please note: floor plans are not to scale



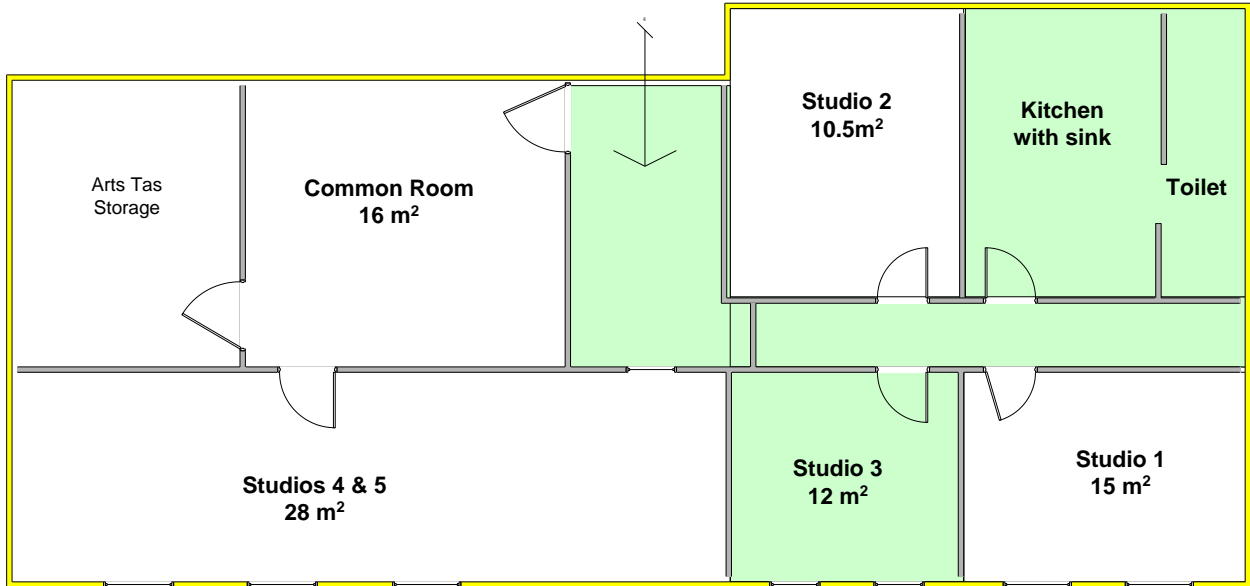
Studio 2

Please note: floor plans are not to scale



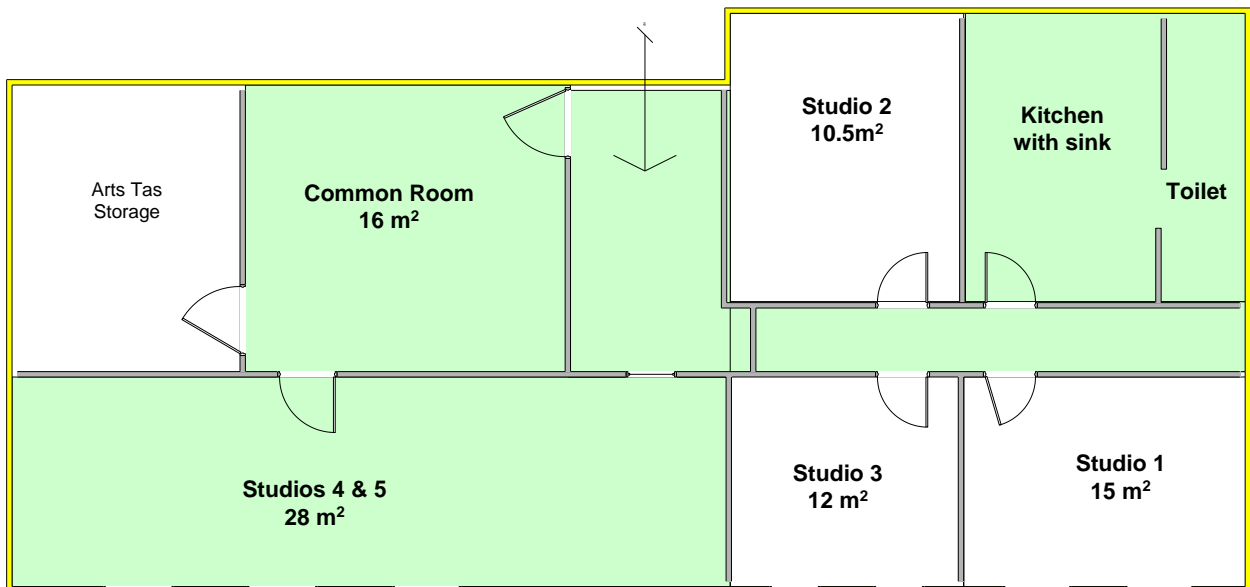
Studio 3

Please note: floor plans are not to scale



Studio 4

Please note: floor plans are not to scale



I 46 ARTSTUDIOS APPLICATION FORM

1 Applicant's Details		
Name of Applicant/s		
Contact Person:		
Work Phone:	Mobile:	
Email:	Website:	
Street address:		
City / Suburb:	Postcode:	
Postal address:		
City / Suburb:	Postcode:	
2 Please indicate your I46 Studio preferences		
1		
2		
3		
3 Artistic practice or medium(s)		
4 Disability Participants		
<input type="checkbox"/> I am an artist living with disability		
<input type="checkbox"/> This application involves work by an artist living with disability		
<input type="checkbox"/> This application involves participants living with disability		
5 Cultural Content		
<input type="checkbox"/> This project involves Aboriginal or Torres Strait Islander cultural content.		
<input type="checkbox"/> This project involves Aboriginal or Torres Strait Islanders.	Name:	D.O.B:
<i>Please provide an attachment if you require more space.</i>	Name:	D.O.B:
	Name:	D.O.B:
	Name:	D.O.B:
<input type="checkbox"/> This project involves people from a non-English speaking background. Please specify:		
6 Region (tick the relevant box)		
<input type="checkbox"/> North	<input type="checkbox"/>	<input type="checkbox"/> East
<input type="checkbox"/> Greater Hobart	<input type="checkbox"/>	<input type="checkbox"/> South
<input type="checkbox"/> West / North West	<input type="checkbox"/>	<input type="checkbox"/> Interstate
7 Student Participation		

	This application involves post-graduate students
	There are post-graduate students participating in this project / program and we have provided a letter from their supervisor stating that no part of the student's involvement will be assessed for their degree.
8	Consent
	If successful, I/we give Arts Tasmania permission to profile us for promotional purposes.
	I/We give permission for Arts Tasmania to give out our contact details.
9	Check List
	I/We have read the <i>146 Art Studios Tool Kit</i> and confirmed my/our eligibility for this opportunity.
	I/We have completed all applicable sections of this Application Form .
	I/We have included copies of artistic material and supporting documentation that supports my/our application.
10	Certification
I certify that all details supplied in this application form are correct I/we agree to abide by the requirements outlined in this document. Electronic submission of this form has the same effect as a signature.	
Signed: _____ Dated: _____	
<p align="center">PERSONAL INFORMATION PROTECTION STATEMENT</p> <p>Personal information collected in applications to Arts Tasmania will be used by the Tasmanian Arts Advisory Board and the Minister for the purpose of managing, assessing, advising upon and determining the relevant application and may be used for other purposes permitted by the Tasmanian Arts Advisory Board Act 1975 and regulations made under that Act. Failure to provide the information may result in the application not being considered. All personal information will be managed in accordance with the Personal Information Protection Act 2004 and may be accessed by the individual to whom it relates on request to the Board.</p> <p align="center">RIGHT TO INFORMATION (RTI)</p> <p>The provisions of the Right to Information Act 2009, as amended, apply to documents in the possession of Arts Tasmania and its business unit arts@work. Under some circumstances documents held by Arts Tasmania and arts@work may be subject to disclosure in response to a request made in accordance with the Act.</p>	
<p align="center">Applications are due on Thursday 21 July 2011.</p> <p align="center">Arts Tasmania will not accept applications that are received or postmarked after this date.</p> <p align="center">SUBMITTING YOUR APPLICATION</p> <p align="center">By Email - laura.harper@arts.tas.gov.au</p> <p align="center">By Post - Arts Tasmania, 146 Elizabeth St, Hobart, TAS 7000</p> <p align="center">In Person - 146 Elizabeth St, Hobart, TAS 7000</p>	

146 Studios Proposal Description

Outline the expected outcomes from the proposed residency, making reference to:

- your professional development
- the opportunities for artistic exchanges and interaction

Special Requirements

Please indicate if you have any special requirements, if you intend to use power tools, require access to water or natural light or the internet.

Support Material Cover Page

Name of Applicant:

Important:

- While all due care will be taken, Arts Tasmania takes no responsibility for damage or loss that may occur to support material. Do not send original material.
- **Do not send original copies** as support material will not be returned
- Only **ONE COPY** of your artistic material, such as videos, brochures & booklets must be provided.
- Only **ONE COPY** of electronic images, letters, résumés, sample writing or other A4 paper material is required.

	Type	Description
	<i>For example: CD ROM, CVs, brochure, book, letter.</i>	<i>Include details such as: author and title, CD and artist listing, image listing and descriptions, or other information as required.</i>
Attachment 1		
Attachment 2		
Attachment 3		
Attachment 4		
Attachment 5		
Attachment 6		
Attachment 7		
Attachment 8		
Attachment 9		
Attachment 10		